



**LICENSE APPLICATION for
COMMERCIAL SOLICITATION LICENSE**

FEES ARE NON-REFUNDABLE		Date Rec'd ____/____/____
<input type="checkbox"/> Company License		\$200.00
<input type="checkbox"/> Additional Employee License		\$ 50.00
<input type="checkbox"/> Investigative Fee		\$ 7.00
Total Fee paid \$_____	Receipt _____	Photo Number# _____
<input type="checkbox"/> Original Application <input type="checkbox"/> Renewal of License # _____		

SECTION 1 – COMPANY INFORMATION – Answer all questions completely. Please PRINT clearly

Name of Company Holding License			
Company Street Address	City	State	Zip
Company Telephone Number	Type of Sales: <input type="checkbox"/> Door to Door Solicitation <input type="checkbox"/> Specific Location in Town _____		
Type of Merchandise Services – List specific product(s) or actual services being provided:			
Contact Phone Number while in the Town of Grand Chute and up to seven days after solicitation ends.		THIS INFORMATION MUST BE PROVIDED	

SECTION 2–EMPLOYEE INFORMATION–Every employee over 18 years of age is required to complete an application form. If employees are minors, you must show proof of State Street Trade Permit pursuant to Wisconsin Act 113.

Name of Employee (Last, First, MI) (You must provide a middle initial)	Are you the main employee contact for this company? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employee Home Street Address	City	State	Zip
Driver's License Number	State licensed in	Date of Birth	Height _____ Hair Color _____ Sex _____ Weight _____ Eye Color _____

SECTION 3 – VEHICLE IDENTIFICATION – Vehicle to be used for solicitation purposes

Make of Vehicle	Year	Color	License Plate No.	State Licensed in
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SECTION 4 – PENALTY NOTICE

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: _____

FOR OFFICE USE ONLY

Dept	Approve	Deny	By	Reason
POLICE				
Date sent for approvals ____/____/____	Date Issued ____/____/____	Expiration Date ____/____/____	License Number	
Authorized by				

COMMERCIAL SOLICITATION PERMIT

- Commercial Solicitation Licenses for the Town of Grand Chute are issued for a 6-month time period; from the date of issuance. The process to obtain a Commercial Solicitation License takes approximately 5 business days from the date of issuance and requires approval from several Town departments. Commercial Solicitation Licenses contain a current photo of the license holder – these are taken at the Town Clerk’s office. The license is a photo ID card which needs to be prominently displayed on your person when performing door to door solicitation.
- To apply for a Commercial Solicitation License, file your completed, signed application form with the Town Clerk’s office. Applicants must be at least 18 years of age to apply. If employees are under 18, proof of State Street Trade Permit pursuant to Wisconsin Act 113 must be provided at time of application.
 1. A license is needed for the company.
 2. A license is needed for each employee working for the company.
- License fees are non-refundable and are to be paid at the time of filing the application form. Fees are as follows:

Company license – Initial \$207.00 = \$200.00 application fee + \$7.00 PD investigation fee.

Employee license – Initial \$57.00 = \$50.00 application fee + \$7.00 PD investigation fee.

- QUESTIONS: Please call 832-1573.