



<b>APPLICATION/ PERMIT TO EXCAVATE IN PUBLIC RIGHT-OF-WAY</b>	
LOCATION OF WORK (ADDRESS)	DATE OF APPLICATION
SUBDIVISION	ESTIMATED START DATE
LOT	ESTIMATED COMPLETION DATE
DESCRIPTION OF UTILITY OR EXCAVATION	

Permit No. \_\_\_\_\_

Fee: \_\_\_\_\_

Rec. No. \_\_\_\_\_

Staff Initials: \_\_\_\_\_

Bond Expires: \_\_\_\_\_

(Shaded areas to be completed by  
Town personnel)

UTILITY LOCATION			
<input type="checkbox"/> TO CROSS RIGHT-OF-WAY	<input type="checkbox"/> OVERHEAD	<input type="checkbox"/> STREET PRIVILEGE (Ord. 486-6)	
<input type="checkbox"/> PARALLEL TO RIGHT-OF-WAY	<input type="checkbox"/> UNDERGROUND		
PROPOSED METHOD OF INSTALLATION			
<input type="checkbox"/> TUNNEL	<input type="checkbox"/> JACK & BORE	<input type="checkbox"/> OPEN CUT	<input type="checkbox"/> SUSPEND ON POLES
<input type="checkbox"/> PLOW	<input type="checkbox"/> CASSED	<input type="checkbox"/> TRENCH	<input type="checkbox"/> SUSPEND ON TOWERS

NAME OF COMPANY OR OWNER	
NAME OF OWNER'S REPRESENTATIVE OR PROJECT MANAGER	
ADDRESS	
OFFICE PHONE	CELL PHONE
FAX NUMBER	E-MAIL ADDRESS
CONTRACTOR'S NAME	CONTRACTOR'S PHONE NUMBER

**DRAWING OF LOCATION OF WORK, PHOTOGRAPHS AND TRAFFIC CONTROL PLAN, IF APPLICABLE, SHALL BE SUBMITTED WITH APPLICATION**

**PERMIT FEES**

BASE PERMIT FEE (NON-REFUNDABLE)	\$80.00/Each	_____ x \$80.00	= \$ _____
BORINGS	\$150.00/Each	_____ x \$150.00	= \$ _____
OPEN CUT (ROADWAYS)	\$1,000.00/Each	_____ x \$1,000.00	= \$ _____
PER FOOT CHARGE PARALLEL TO ROADWAY	\$0.15/Foot	_____ x \$0.15	= \$ _____
STREET PRIVILEGE/STREET CLOSURE PERMIT:			
LOCAL and/or COLLECTOR ROAD (Per Lane/Per Day)	\$100.00/Lane = \$	_____ x _____ Days = \$	_____
<b>TOTAL</b>			<b>\$ _____</b>

OWNER'S AUTHORIZED REPRESENTATIVE SIGNATURE	
PRINT/TYPE FULL NAME	DATE

**PERMIT CONDITIONS:**

Shaded areas to be completed by Town personnel

- 1.) The owner or representative shall notify the Department of Public Works at 920-832-1581 a minimum of 72 hours prior to beginning any work in the public right-of-way and within 5 days of the completion of the work.
- 2.) All work shall be completed in accordance with Chapter 468 of the Town of Grand Chute Code of Ordinances
- 3.) Excavation within the Town right-of-way prior to the issuance of this permit shall be required to pay double fees.
- 4.) If this permit application pertains to occupancy of right-of-way under the jurisdiction of the State of Wisconsin, Outagamie County, or their agencies, please note that the Town of Grand Chute does not have jurisdiction to authorize occupancy of said right-of-way. Said jurisdiction belongs to the State of Wisconsin or Outagamie County, or their agencies, respectively. This permit application, if approved, constitutes the Town's acknowledgement that the facility and its location are not being opposed by the Town but is conditioned upon the Applicant securing a right-of-way occupancy permit from the applicable authority. Please also note that other Town codes (e.g. electrical) may be applicable and compliance therewith may be required.
- 5.) A copy of this approval, along with any plans and special provisions, shall be available on the job site.
- 6.) If work is cancelled, and the permit withdrawn, the Base Permit Fee is a non-refundable administrative fee to allow for processing the application and materials.
- 7.) For larger sized utility projects, separate permits are required for each section of road from intersecting through street to intersecting through street, or up to 1,500 feet on a rural roadway. The Town of Grand Chute Director of Public Works or designee may, under special circumstances, approve larger projects. No more than two concurrent permits will be permitted under the same project until the **Work Completed Notice** is issued by the Town.

**SPECIAL PROVISIONS:**

- 1.) The Town of Grand Chute shall require an indemnity bond approved by the Director of Public Works or his designee, in the sum of \$10,000.
- 2.) The permittee shall furnish proof of public liability insurance of not less than \$100,000 for one person, \$300,000 for one accident and property damage insurance of not less than \$50,000.
- 3.) No opening in the roads or sidewalks for any purpose shall be permitted when the ground is frozen, except as determine necessary by the Director of Public Works.
- 4.) Pavement patches shall be replaced in kind, with hot mix asphaltic pavement, minimum 12" of crushed aggregate base course, 2-1/2" of lower layer asphaltic pavement, 2" of upper layer asphaltic pavement. Cold mix in winter (temporary) shall be replaced w/hot mix in spring by June 1. Asphalt driveways shall be replaced with a minimum 3" asphalt pavement over 9" crushed aggregate base course.
- 5.) Concrete sidewalks and driveways shall be replaced in kind. Sidewalks shall be 4" concrete over 4" crushed aggregate base course, residential concrete driveways and sidewalk through driveways shall be 6" concrete over 6" crushed aggregate base course. Commercial and industrial concrete driveways shall be 8" concrete over 6" crushed aggregate base course.
- 6.) Concrete curb and gutter shall be replaced in kind. Minimum joint spacing shall be 6'. Provide a minimum of 6" crushed aggregate base course. Securely anchor curb and gutter using two (2) #4 (1/2") x 18" long tie bars, evenly spaced in curb pan, driven 9" into adjacent curb and gutter.
- 7.) All replacement items shall conform to the Town of Grand Chute Standard Specifications.
- 8.) The permittee shall be responsible for providing traffic control in accordance with the Manual on Uniform Traffic Control Devices.
- 9.) No road closings are permitted without the permission of the Director of Public Works or their designee.
- 10.) All restoration work must be completed within 30 days of project completion. After 30 days, the Town reserves the right to complete the restoration work at the permit holder's expense.

Other Special Provisions: \_\_\_\_\_

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The foregoing application is hereby approved and permit issued by the Town of Grand Chute subject to full compliance by the applicant with all provisions and conditions stated herein and on all attachments hereto.

CONDITIONALLY APPROVED	SIGNATURE OF AUTHORIZED PERMITTING AUTHORITY REPRESENTATIVE	TITLE	DATE