



**Grand Chute Fire Department**

2250 Grand Chute Blvd  
Grand Chute, WI 54913-7700  
[www.grandchutewi.gov](http://www.grandchutewi.gov)  
Phone (920) 832-6050  
Fax (920) 832-1606

**Prescribed Burn Permit Application**  
**Municipal Code: 291-5**

**\$25 Permit Fee as prescribed in the Municipal Fee Schedule shall be paid with submittal of application. Payments are accepted by mail, in person, or over the phone with cash, check, or credit card (for a small convenience fee.) Checks should be made payable to "Town of Grand Chute."**

All permits are issued as required by the Grand Chute Municipal Code. This permit is not transferable. This permit may be revoked for any violation of Town or State codes, false statements, or misrepresentation as to a material fact in the application or plans on which the permit or approval was based. The penalty for failure to obtain a permit as required under the Municipal Code is prescribed in the Uniform Forfeiture and Bond Schedules plus the cost of prosecution, as described in Municipal Code Section 291-12.

**Please print or type all information below. Incomplete applications will be returned.**

<b>Permit Site Address:</b>	<b>Fill in Permit Dates:</b>  _____
<b>Burn Contractor Company Name:</b>	
<b>Burn Contractor Contact Person:</b>	<b>Not to exceed 2 weeks.</b>
<b>Burn Contractor Phone:</b>	<b>Burn Contractor Email:</b>
Property Owner Name (include Business Name if applicable):	
Property Owner Address:	
Property Owner Phone:	Property Owner Email:
<b>Some permit applications may require an inspection of the site address and/or burn plan prior to approval. You may not burn until an approved permit has been provided.</b>	
<b>How would you like to receive your permit (select all that apply)?</b>	
Contractor Email	Property Owner Email
Call Contractor to Pick Up	Mailed to Property Owner Address
	Call Property Owner to Pick Up

By signing this permit application, I agree to comply with all applicable provisions of the Town of Grand Chute Municipal Code and any additional special restrictions deemed necessary to insure public health and safety. I also acknowledge that I have been given the opportunity to receive a copy of *Section 291-5: Outdoor Burning and Refuse Burning*, and that although certain portions of Section 291-5 are included on the back of this form, they are included for my quick reference only and do not constitute the entire Municipal Code.

**Burn Contractor Signature**

**Date**

By signing this permit application, I am allowing a prescribed burn on my property in accordance to Section 291-5 of the Town of Grand Chute Municipal Code.

**Property Owner Signature**

**Date**

**For Office Use Only**

Permit #:	Date Paid:	Total Rec'd: \$
Check #:	Cash      Credit Card	Payment Rec'd By:

## Selected portions of Municipal Code Section 291-5

**E.** Materials that may not be burned. The areas in this section where burning is authorized allow for the burning of clean wood only. The burning of garbage, trash, refuse, recyclables, flammable/combustible liquids in any form, and construction debris is not allowed. Accelerants or chemicals shall not be used to kindle any fires.

**M.** Prescribed burns.

(1) Prescribed burns for prairie and/or wildlife habitat management are allowed by permit issuance only.

(2) Prairie garden prescribed burns shall be conducted only following inspection of the site where burning is to occur, payment of the permit fee, and issuance of and in accordance with the prescribed burn permit.

(3) Prescribed burns for grassland habitat shall be conducted only following Wisconsin Department of Natural Resources (DNR) approval, inspection of the site where burning is to occur, payment of the permit fee, issuance of a prescribed burn permit, and in accordance with the prescribed burn permit and DNR regulations and requirements.

(4) Prescribed burns shall only occur during daylight hours.

**O.** Burning permits.

(7) A prescribed burn permit is only valid for a specified period of time, not to exceed two weeks.

(9) Holders of agricultural burning, prescribed burn, or commercial burning permits shall notify the Grand Chute Fire Department each day the burn is to be conducted before said burn occurs.

(10) No materials may be burned upon any street, curb, gutter or sidewalk or on the ice of a lake, pond, stream or water body.

(11) No materials shall be burned when the wind exceeds 10 miles per hour (nine knots) as determined by the Automated Weather Observation Station (AWOS) at Outagamie County Regional Airport. Burning permits of any kind are considered temporarily revoked when wind speeds exceed 10 miles per hour (nine knots). Permitted burning can resume once the wind speed drops below the allowable limits.

(12) All fires shall not create smoke that causes a public nuisance, complaints from neighbors, or a visibility hazard on any form of transportation route. "Public nuisance" is defined as set forth in Chapter 398 of the Town Code.

(13) All persons who start or maintain a fire shall have the property owner's permission before doing so.

(14) All fires shall not be left unattended at any time and shall be supervised by a competent person of at least 18 years of age until the fire is extinguished.

(15) All permitted fires shall have fire-extinguishing equipment readily available as may be necessary for the total control of the fire.

(16) When weather conditions warrant, the Fire Chief or designee may declare a burning moratorium (burning ban) and temporarily suspend previously issued burning permits for all burning.

(17) The issued burning permit shall be posted or otherwise readily accessible for inspection by the Fire Chief, Code Official, or police officer.

(18) A burning permit issued under this section shall require compliance with all applicable provisions of this section and any additional special restrictions deemed necessary to ensure public health and safety.

**P.** Liability. A person utilizing or maintaining an outdoor fire shall be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

**Q.** Right of inspection. The Code Official may inspect any property for the purpose of ascertaining compliance with the provisions of this section. If the owner or occupant of the premises denies access to the property for this purpose, a special inspection warrant may be obtained in accordance with § 66.0119, Wis. Stats.

**S.** Enforcement and penalties.

(2) Any party who has started or maintains any agricultural burn, bonfire, recreational fire or barbecue pit, prescribed burn, or any commercial burning as permitted shall pay any and all costs incurred by the Fire Department for any service-related call as a result of a fire not in compliance with these requirements, if deemed necessary by the Fire Chief or designee.