

March 12, 2020



Re: North McCarthy Road Reconstruction
Town of Grand Chute, WI

Dear Property Owner or Business:

The Town of Grand Chute has hired Ayres Associates to oversee the reconstruction of North McCarthy Road between Champion Drive and Capital Drive. The construction crews will be focusing on the reconstruction of the North McCarthy Road north of STH 15 during the spring/summer of 2020.

This letter is to introduce the Ayres Associates staff. My name is Craig Schuh and I will be the Project Engineer/Manager for the project. If you have any questions regarding the plans and/or construction operations of the project, please contact me in my office at 920-327-7845, cell phone at 920-366-0970 or email at SchuhC@AyresAssociates.com. Several Ayres Associates staff members will be assisting me by performing construction observation duties on site. Feel free to talk to those on-site staff if you have questions.

The prime contractor for the project is Northeast Asphalt, Inc. Aaron Green is the Northeast Asphalt, Inc. Project Manager. His cell phone is 920-588-1888. Onsite crew members can be approached if a problem or concern arises. Northeast Asphalt, Inc. and their subcontractors will be starting watermain, sanitary sewer and storm sewer construction operations the week of March 16th and will be working between the hours of 6:00am and 7:00pm for most construction operations.

The project consists of replacing hydrant, tee & valve bolts, installing storm sewer, reconstructing the roadways with curb and gutter and asphalt pavement, railroad crossing replacement, and constructing asphalt trail. During the storm sewer installation, storm laterals will be extended to the right-of-way line. If your storm lateral (sump pump or downspout) currently extends to the roadway ditch from your house, the Contractor will connect your existing lateral to the new lateral being constructed as part of this project. If this is your situation, there is nothing else you will need to do and already included within the project cost. If you have multiple storm laterals currently extended to the roadway ditch, they will all be connected as part of the project at no additional cost to you.

If your existing storm lateral does not extend to the roadway ditch, the storm sewer lateral constructed as part of the project will be terminated at a location chosen by the property owner at the right-of-way. Please contact Ayres Associates if that is the situation. If your existing sump pump line goes out the back of your house, you do not have to redirect the sump pump line to the front. If adjacent property owners agree to this, two sump pump laterals can be installed in a common trench along property lines. If you would like to receive an additional lateral, you may request this. The procedure to request this is detailed later in this letter.

After the completion of storm sewer, the street will be excavated and base course (gravel) will be placed and compacted. The contractor also intends to perform the existing driveway removals at this time. Driveway culverts will be removed and placed in front of the residence at the property line. The property owner may keep the culvert pipe but must remove it from the right-of-way. If the culvert has not been removed within 7-days, the contractor will take the culvert for their use. The curb and gutter, sidewalk and driveway aprons will be installed upon completion of street excavation and gravel placement. The new concrete must cure for 7 days prior to allowing traffic over it.

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Next, the areas behind the curb to the sidewalk, trail, or match point in your lawns will be backfilled. Then topsoil will be placed and fine graded. This will then be fertilized, seeded, and mulched.

In addition, We Energies will be installing new wiring and street lights during the course of the project. This work is being completed by their contractor and is outside of the Town contract.

Garbage/recycling collection has been coordinated to occur early on your normal pick up day. Carts need to be out for pick-up by 5:30am. Mail is being coordinated with USPS and a bank of mailboxes is planned during construction. The post office will notify you of delivery options when your mailbox cannot be accessed. If any property owner has special physical needs that require attention during the project, please bring it to our attention and we will attempt to accommodate the need.

Any planting or other landscaping features such as patio blocks, retaining walls, etc. within the construction zone that you wish to save must be removed prior to construction. Trees and bushes not defined to be removed as part of the project that conflict with the new construction will be marked prior to removal so property owners can arrange for moving them, if desired. The contractor will remove and dispose of any items left within the construction limits as work progresses past your property. If you have any questions about the construction limits and what will be able to stay and what will need to be removed, please contact Aaron Green or myself.

The street will be open to local traffic during construction. We advise limiting the number of times you drive through the project while crews are working. You will be able to access your property except for the times when work is being performed at your parcel and when the concrete curb and/or driveway are poured. If you are planning a special event that requires access to your property during construction, please contact us so we can inform the contractor.

Ayres Associates will be sending out periodic email updates for this project. If we haven't received your email address at the time of this letter, please contact me via phone or email.

I would like to thank all of you for your patience during this construction season.

Sincerely,

Ayres Associates Inc



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cc: Katie Schwartz, P.E., Director of Public Works – Town of Grand Chute
Karen Heyrman, P.E., Deputy Director of Public Works – Town of Grand Chute
Angie Cain, Clerk – Town of Grand Chute
Todd Prah, Public Works Superintendent – Town of Grand Chute
Aaron Green, P.E., Project Manager - Northeast Asphalt, Inc.