



DEPARTMENT OF
PUBLIC WORKS

APPLICATION/ PERMIT TO EXCAVATE IN PUBLIC RIGHT-OF-WAY	
LOCATION OF WORK (ADDRESS)	DATE OF APPLICATION
SUBDIVISION	ESTIMATED START DATE
LOT	ESTIMATED COMPLETION DATE
DESCRIPTION OF UTILITY OR EXCAVATION	

Permit No. _____

Fee: _____

Rec. No. _____

Staff Initials: _____

Shaded areas to be
completed by
Town personnel

UTILITY LOCATION			
<input type="checkbox"/> TO CROSS RIGHT-OF-WAY	<input type="checkbox"/> OVERHEAD	<input type="checkbox"/> STREET PRIVILEGE (Ord. 486-6)	
<input type="checkbox"/> PARALLEL TO RIGHT-OF-WAY	<input type="checkbox"/> UNDERGROUND		
PROPOSED METHOD OF INSTALLATION			
<input type="checkbox"/> TUNNEL	<input type="checkbox"/> JACK & BORE	<input type="checkbox"/> OPEN CUT	<input type="checkbox"/> SUSPEND ON POLES
<input type="checkbox"/> PLOW	<input type="checkbox"/> CASED	<input type="checkbox"/> TRENCH	<input type="checkbox"/> SUSPEND ON TOWERS

NAME OF COMPANY OR OWNER	
NAME OF OWNER'S REPRESENTATIVE OR PROJECT MANAGER	
ADDRESS	
OFFICE PHONE	CELL PHONE
FAX NUMBER	E-MAIL ADDRESS
CONTRACTOR'S NAME	CONTRACTOR'S PHONE NUMBER

**DRAWING OF LOCATION OF WORK, PHOTOGRAPHS AND TRAFFIC CONTROL
PLAN, IF APPLICABLE, SHALL BE SUBMITTED WITH APPLICATION**

PERMIT FEES			
BASE PERMIT FEE	\$80.00 EACH	___ X	\$80.00 = \$ _____
BORINGS	\$150.00 EACH	___ X	\$150.00 = \$ _____
OPEN CUT (ROADWAY)	\$500.00 EACH	___ X	\$500.00 = \$ _____
PER FOOT CHARGE PARALLEL TO ROADWAY	\$0.15 PER FOOT	___ X	\$0.15 = \$ _____
STREET PRIVILEGE/STREET CLOSURE PERMIT	\$100.00 PER DAY	___ X	\$100.00 = \$ _____
TOTAL			\$ _____

OWNER'S AUTHORIZED REPRESENTATIVE SIGNATURE	
PRINT/TYPE FULL NAME	DATE

PERMIT CONDITIONS:

Shaded areas to be completed by Town personnel

- 1.) The owner or representative shall notify the Department of Public Works at 920-832-1581 a minimum of 72 hours prior to beginning any work in the public right-of-way and within 5 days of the completion of the work.
- 2.) All work shall be completed in accordance with Chapter 468 of the Town of Grand Chute Code of Ordinances
- 3.) Excavation within the Town right or way prior to the issuance of this permit shall be required to pay double fees.
- 4.) If this permit application pertains to occupancy of right-of-way under the jurisdiction of the State of Wisconsin, Outagamie County, or their agencies, please note that the Town of Grand Chute does not have jurisdiction to authorize occupancy of said right-of-way. Said jurisdiction belongs to the State of Wisconsin or Outagamie County, or their agencies, respectively. This permit application, if approved, constitutes the Town's acknowledgement that the facility and its location are not being opposed by the Town but is conditioned upon the Applicant securing a right-of-way occupancy permit from the applicable authority. Please also note that other Town codes (e.g. electrical) may be applicable and compliance therewith may be required.

SPECIAL PROVISIONS:

- 1.) The Town of Grand Chute shall require an indemnity bond approved by the Director of Public Works or his designee, in the sum of \$10,000.
- 2.) The permittee shall furnish proof of public liability insurance of not less than \$100,000 for one person, \$300,000 for one accident and property damage insurance of not less than \$50,000.
- 3.) No opening in the roads or sidewalks for any purpose shall be permitted when the ground is frozen, except as determine necessary by the Director of Public Works.
- 4.) Pavement patches shall be replaced in kind, minimum 12" of crushed aggregate base course, 2" of lower layer asphaltic pavement, 1 1/2" of upper layer asphaltic pavement. Cold mix in winter (temporary) shall be replaced with hot mix in spring by June 1.
- 5.) Sidewalks and driveways shall be replaced in kind. Sidewalks shall be 4" concrete over 4" crushed aggregate base course, driveways shall be 6" concrete or 4" asphalt pavement over 6" crushed aggregate base course.
- 6.) All replacement items shall conform to the Town of Grand Chute Standard Specifications.
- 7.) The permittee shall be responsible for providing traffic control in accordance with the Manual on Uniform Traffic Control Devices.
- 8.) No road closings are permitted without the permission of the Director of Public Works or his designee.
- 9.) All restoration work must be completed within 30 days of project completion. After 30 days, the Town reserves the right to complete the restoration work at the permit holder's expense.

Other Special Provisions:

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Town of Grand Chute subject to full compliance by the applicant with all provisions and conditions stated herein and on all attachments hereto.

CONDITIONALLY APPROVED	SIGNATURE OF AUTHORIZED PERMITTING AUTHORITY REPRESENTATIVE	TITLE	DATE