

VIRTUAL REGULAR MEETING – COMMUNITY DEVELOPMENT AUTHORITY – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 24, 2021

CALL TO ORDER/ROLL CALL

Virtual Meeting called to order at 4:30 p.m. by Jon Fischer, presiding officer.

COMMISSIONERS PRESENT: Doug Brauer, Greg Hartjes, Brad Gehring, Dave Schowalter, and Jon Fischer

EXCUSED: Mike Pfefferle and John Weber

STAFF: Bob Buckingham, Community Development Director; Mike Patza, Town Planner; Julie Wahlen, Finance Director; and Angie Cain, Town Clerk

OTHERS: 3 in attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Schowalter/Hartjes) to approve agenda. Motion carried.

APPROVAL OF MINUTES – December 9, 2020

Motion (Hartjes/Schowalter) to approve the minutes. Motion carried.

PUBLIC INPUT – There was no public input.

EXECUTIVE DIRECTOR'S REPORT

Adam Ligocki, General Manager of the Community First Champion Center, provided an update regarding the following:

- They are still limiting capacity and spectators at the Champion Center.
- They have a strong schedule for practices during the week and tournaments on the weekend.
- The seasonal arena has been converted from ice to hard courts.

Matt Ten Haken, FCCVB, reported that he is optimistic for the future of the Champion Center and thanked Adam for putting them into a good position in building relationships with event directors and teams.

Pam Seidl, FCCVB, reported that the FCSD audit was completed and approved by its Board. She will provide the document to the CDA.

Director Buckingham provided an update to the Commission regarding the following:

- Post-construction overview of financials.
- A plan for further subdividing the Champion Center property will be a future agenda item. The permanent boundaries of the Champion Center parcel will provide area for future expansion of the Champion Center.
- The CDA will meet in May to elect officers. At that time, the CDA should discuss the frequency of meetings.

Appointment of Michael Patza as Executive Director/Secretary, effective April 26, 2021.

Motion (Schowalter/Hartjes) to appoint Michael Patza. Motion carried.

Approve Voucher Lists as provided below. CDA Action: Approve voucher lists via voice vote.

- ACH Report-10/31/2019
- ACH Report-12/31/2019

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- ACH Report-4/30/2020
- Prepayment Report-7/16/2020
- Prepayment Report-9/17/2020
- ACH Report-9/30/2020
- Prepayment Report-10/20/2020
- Prepayment Report-11/5/2020
- Prepayment Report-11/30/2020
- Prepayment Report-12/17/2020
- Prepayment Report-1/28/2021
- Prepayment Report-2/4/2021

Motion (Hartjes/Schowalter) to approve. Motion carried.

Accept November 2020, December 2020, January 2021, February 2021 Investments Reports and Budget Statements. **CDA Action:** Accept reports and place on file via voice vote.

Motion (Hartjes/Schowalter) to approve. Motion carried.

Adjournment.

Motion (Hartjes/Schowalter) to adjourn. Motion carried.

Meeting adjourned at 4:55 p.m.

These minutes were taken at a regular meeting held on March 24, 2021 and entered in this record book, March 26, 2021 by:

Angie Cain

Angie Cain, Town Clerk
Community Development Authority Recording Secretary
Approved: 5/26/2021