

CALL TO ORDER/ROLL CALL

Virtual Meeting called to order at 4:35 p.m. by Jon Fischer, presiding officer.

COMMISSIONERS PRESENT: Doug Brauer, Greg Hartjes, Jason Van Eperen, John Weber, and Jon Fischer

EXCUSED: Brad Gehring and Mike Pfefferle

STAFF: Mike Patza, Community Development Director; Julie Wahlen, Finance Director; and Angie Cain, Town Clerk

OTHERS: 2 virtual

ELECTION OF CHAIRMAN FOR A ONE-YEAR TERM ENDING MAY 2022

Motion (Hartjes/Brauer) to elect Jon Fischer as Chair of the CDA. Motion carried. Fischer abstained.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Hartjes/Brauer) to approve agenda. Motion carried.

APPROVAL OF MINUTES – March 24, 2021

Motion (Weber/Hartjes) to approve the minutes. Motion carried.

PUBLIC INPUT – There was no public input.

EXECUTIVE DIRECTOR'S REPORT

Update on CDA Meeting Frequency and Format.

Dir. Patza explained that the CDA meetings will be reduced to three meetings annually in the months of January, May, and September. The next meeting would be September 15, 2021.

Motion (Hartjes/Brauer) to meet three times a year in January, May, and September. Motion carried.

Update on status of Certified Survey Map to establish final lot configuration for Community First Champion Center.

Dir. Patza provided an update on the Certified Survey Map to establish the final lot configuration for the Champion Center. Lot 1 will be split off from the Champion Center parcel and go back to the Town of Grand Chute. Lot 2 will stay with the CDA and Champion Center which consists of 32 acres. Lot 3 has the stormwater pond, which will be deeded back to Sanitary District #3. Lot 4 will also go back to the Town of Grand Chute.

Update from General Manager of Community First Champion Center.

Adam Ligocki, General Manager of the Community First Champion Center, explained the last few months have gone really well with rentals and they had some volleyball tournaments. They have been able to slowly increase attendance. They have increased signage to help with direction and flow of the building.

Update from Fox Cities Convention & Visitors Bureau Staff.

VIRTUAL REGULAR MEETING – COMMUNITY DEVELOPMENT AUTHORITY – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MAY 26, 2021

Matt Ten Haken, FCCVB, explained that he is continuing to work with Adam to make sure they have events scheduled that will bring in room tax dollars. They will be hosting about 200 events that will bring visitors to the Fox Cities this year.

Accept March 2021 and April 2021 Investments Reports and Budget Statements. **CDA Action:** Accept reports and place on file via voice vote.

Dir. Wahlen reported that this was the second principal payment.

Motion (Hartjes/Brauer) to accept investment and budget reports. Motion carried.

Adjournment.

Motion (Hartjes/Brauer) to adjourn. Motion carried.

Meeting adjourned at 4:54 p.m.

These minutes were taken at a regular meeting held on May 26, 2021 and entered in this record book, May 27, 2021 by:

Angie Cain

Angie Cain, Town Clerk
Community Development Authority Recording Secretary
Approved: September 15, 2021