

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 23, 2017

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Travis Thyssen, Bruce Sherman, and Karen L. Weinschrott, Town Clerk

EXCUSED: Jeff Nooyen and Jim Pleuss

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Karen Heyrman, Deputy Public Works Director; Mary Baxter, Administration; Dave Wallenfang, IT; Mike Patza, Town Planner; several Public Works employees; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 11 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – February 7, 2017

Accept Monthly Report – January 2017

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – February 23, 2017

San 1, 2, 3 & East Side – \$170,297.62; ACH – \$16,164.95

Motion (Sherman/Thyssen) to approve the voucher list. Motion carried.

NEW BUSINESS

Cellular communications lease contract extension with AT&T on the Misty Lane Water Tower.

Motion (Thyssen/Sherman) to approve.

Atty. Rossmeissl stated municipalities can no longer regulate the citing of cell towers due to a new state law, so municipalities are now looking to renegotiate contracts that were previously in place. One of the terms in this new lease incorporates all of the terms in the previous lease, in which AT&T can walk away at any time. He wanted to make sure that the Board knew if they agreed to the lease contract, AT&T would be paying less rent and could walk away from the agreement at any time. AT&T could also walk away without fixing any damage to shrubs and would not have to restore it to its previous condition. He recommended to the Board to either not approve the lease or approve it subject to an attorney clarifying these terms.

Supv. Thyssen withdrew his original motion.

Motion (Thyssen/Sherman) to approve lease contract subject to negotiating terms written to the

satisfaction of legal counsel.

Dir. Marquardt stated AT&T was sent a copy of Atty. Koehler's concerns with the lease contract extension. AT&T was agreeable to the Atty. Koehler's concerns but wanted a reduction in rent, so they agreed on a 2% escalator.

Previous motion withdrawn.

Motion (Thyssen/Sherman) to table until the next meeting. Motion carried.

Report on Gillett Street water issue (public input at February 7 meeting).

Dir. Marquardt provided information to the Town Board that proved they had previously dredged the creek. They could take an inventory on Mr. Dorn's property to see what they can do to get the water to flow as best as it can in the flat areas.

Supv. Sherman questioned if the lawnmower that was budgeted for could help in that area.

Dir. Marquardt stated it could possibly help to cut down the vegetation in that area.

Supv. Sherman asked Dir. Marquardt to set up meeting with Mr. Dorn to go through the information they were provided.

Dir. Marquardt stated he would set up a meeting with Mr. Dorn.

Professional Services Agreements with McMahon Associates for the survey, plans, bid documents and construction related services for the extension of sewer and water main on Elsner Road prior to the roadway urbanization project with amounts not to exceed \$45,100 for water main and \$53,100 for sewer main.

Motion (Sherman/Thyssen) to approve. Motion carried.

Professional Services Agreement with McMahon Associates for the WDNR permit and FEMA submittals, Casaloma Drive urbanization project, regarding the Unnamed Tributary to Mud Creek Tributary 3.3 not to exceed \$21,000.

Motion (Thyssen/Sherman) to approve. Motion carried.

Change Order #3 for the Capitol Drive Roadway and Utility Construction project in an amount of \$52,227.80 for final utility quantities and temporary asphalt pavement.

Motion (Thyssen/Sherman) to approve. Motion carried.

Budget Adjustment for ESRI software training.

Motion (Sherman/Thyssen) to approve. Motion carried.

RESOLUTIONS

Preliminary Resolution SD3-01-2017 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2015-16 as amended for the storm sewer installation – Casaloma Drive – Converters Drive to Prairie Song Lane.

Motion (Thyssen/Sherman) to approve. Motion carried.

Preliminary Resolution SD3-02-2017 declaring intent to exercise special assessment powers under Chapter 66,

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Police Powers, Wis. Stats., 2015-16 as amended for the storm sewer installation – Green Grove Subdivision.

Motion (Sherman/Thyssen) to approve. Motion carried.

ADJOURNMENT

Motion (Sherman/Thyssen) to adjourn. Motion carried.

Meeting adjourned 7:18 p.m.

These minutes were taken at a regular meeting held on February 23, 2017 and entered in this record book, February 24, 2017 by:

Karen L. Weinschrott, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
Approved: March 7, 2017