

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 15, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Travis Thyssen, Bruce Sherman, Eric Davidson, and Elizabeth Miller, Deputy Town Clerk

EXCUSED: Jeff Nooyen

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Brent Braun; IT Director; Katie Schwartz, Director of Public Works; Karen Heyrman; Deputy Public Works Director; Mike Patza, Town Planner; Mike Velie, Police Department; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 2 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Thyssen/Sherman) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – January 3, 2019

Accept Monthly Report – December 2018

**Motion (Sherman/Davidson) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – January 15, 2019  
San 1, 2, 3 & East Side – \$591,817.59 ACH – \$10,547.29

**Motion (Thyssen/Davidson) to approve the voucher list. Motion carried.**

NEW BUSINESS

Approve Change Order #1 for Contract 2018-20, Misty Pond, to add perimeter fencing to the pond overhead grid system increasing the contract amount by \$32,400.

Supv. Sherman questioned what an overhead grid system was and if the grid system was included in the original bid.

Deputy Dir. Heyrman stated the Outagamie County conditional use permit requires a grid system, the grid material sits below the water. It helps to prohibit geese. The grid system was an alternate bid. The fencing is the reason for the change order. The grid is connected to the fence.

Supv. Sherman questioned if the bid was just awarded to the contractor and why.

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Deputy Dir. Heyrman stated it was discussed to use a different contractor, but the Fox Cities Champion Center had the same issue. The Champion Center put a bid out twice with no bidders, therefore, they went with the original contractor.

**Motion (Sherman/Davidson) to approve. Motion carried.**

Approve Change Order #3 for Contract 2017-08, Perkins Street Water Main Relay, increasing the amount by \$44,009.40 (total contract change orders are a decrease of \$19,998.60) and increasing the contract completion date by 137 days.

**Motion (Thyssen/Davidson) to approve. Motion carried.**

ADJOURNMENT

**Motion (Davidson/Thyssen) to adjourn. Motion carried.**

Meeting adjourned 6:36 p.m.

These minutes were taken at a regular meeting held on January 15, 2019 and entered in this record book, January 16, 2019 by:

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Elizabeth Miller, Deputy Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District  
Approved: February 5, 2019