

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – APRIL 16, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:18 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Brent Braun; IT Director; Julie Wahlen, Finance Director; Katie Schwartz, Director of Public Works; Karen Heyrman; Deputy Public Works Director; Mary Baxter, HR; Mike Patza, Town Planner; Mick Magalski, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 4 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Nooyen/Davidson) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – April 4, 2019

Accept Monthly Report – March 2019

**Motion (Nooyen/Davidson) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – April 16, 2019

San 1, 2, 3 & East Side – \$232,764.76 ACH – \$6,762.29

Accept Budget Statement – March 2019

**Motion (Thyssen/Davidson) to approve the voucher list and accept the budget statement. Motion carried.**

NEW BUSINESS

Approval of the W. Edgewood Drive and Wren Drive Water Main Extension Change Order #4, Contract 2018-12, increasing the contract amount by \$26,411.57.

**Motion (Davidson/Sherman) to approve.**

Supv. Thyssen questioned the amount of bedrock they found under the road.

Dir. Schwartz stated the amount was the total change order and the rock excavation was about \$9,300. There were some unforeseen challenges.

Supv. Sherman questioned the red-lined items.

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Dir. Schwartz stated that the original amount was higher and they met with them and did not agree to some of the items so they were red-lined and taken out of the change order. She is meeting onsite on Wednesday to add items to the punch list and follow-up with the contractor.

Supv. Thyssen explained that he provided photos to Public Works about the area they were using to stage, which was outside the staging area. They need to stay within their staging area if one is set. He thanked staff for going over the contingency.

**Motion carried.**

Approval of Spencer Street Water Main Change Order #1, Contract 2018-12, increasing the amount by \$3,870.55.

**Motion (Thyssen/Nooyen) to approve. Motion carried.**

ADJOURNMENT

**Motion (Nooyen/Sherman) to adjourn. Motion carried.**

Meeting adjourned 7:24 p.m.

These minutes were taken at a regular meeting held on April 16, 2019 and entered in this record book, April 17, 2019 by:

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Angie Cain, Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District  
**Approved: May 7, 2019**