

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:12 p.m. by Chairman Van Eperen.

PRESENT: Jason Van Eperen, Brad Gehring, Walt Nocito, Jeff Ings, Ron Wolff (virtual), and Michelle Korth, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Kelly Hanink, Assistant Fire Chief; Mike Patza, Community Development Director; Lindsey Kemnitz, Town Planner; Greg Peterson, Police Chief; Julie Calmes, Finance Director (virtual); Katie Schwartz, Director of Public Works; Brent Braun, IT Director; Sue Brinkman, HR Director; Mark Van Der Wegen, Town Engineer; and Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 7 signed attendance, 3 virtual

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Gehring/Nocito) to approve the agenda. Motion carried.

SPECIAL PRESENTATION

Chief Peterson presented a memorial plaque in recognition and appreciation for their generous support of the Grand Chute Police Department K-9 Unit to Patti Ring and her brothers in honor of their father, Wesley Ring.

PUBLIC INPUT

Motion (Gehring/Nocito) to suspend the rules. Motion carried.

Patrick Jacobs, 5750 W. Spencer Street, explained that he and many others have attended a number of Town Board meetings in regards to the Grand Chute DOT Spencer Street project and the amount of money they were told to pay for the special assessments. After reviewing the Wisconsin 2013-2018 STP Urban Program application in relation to Spencer Street DOT funding and special assessments, he requested a public meeting be held in which concerned residents can have their voices be heard, and questions be answered. Special assessment money should be returned properly to the residents. Referring back to the Wisconsin 2013-2018 STP Urban Program application, he quoted, “note, roadway must be functionally classified as a collector or higher to be eligible for funding” and “Spencer Street is a collector street with over 7,000 vehicles per day”. The DOT information is contrary to what the Town Board had told the residents the difference between general and local definitions. Dave Schowalter mistakenly said the DOT funds “were the Town’s money and not Spencer Street’s”. He explained that it sounds unlawful and is profound injustice to Spencer Street citizens. Mr. Jacobs requested this topic be on the next agenda for the public to discuss with the Board.

CONSENT AGENDA

Approve regular joint meeting minutes – February 17, 2022 and Workshop minutes February 10, 2022.

Motion (Nocito/Gehring) to approve regular minutes from February 17, 2022 and Workshop minutes February 10, 2022.

Supv. Ings suggested modifying the language on the minutes from February 17, 2022 to reflect clarification.

Motion (Nocito/Gehring) to amend and approve the minutes except two items which will be changed in the approved minutes including the modified language for the motion (Nocito/Gehring) to approve a \$5,000 bonus to Clerk Cain if she is willing to continue to serve as Clerk through the period of the April 5, 2022, Spring Election and the April 19, 2022, Annual Town Meeting. Clerk Cain had previously provided notice of her intent to resign her position as of April 1, 2022. The second item includes Supv. Gehring explained how Sanitary Districts are separate entities and it would be prohibited to use those funds from the Sanitary District for other infrastructure funding. Motion carried.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 1, 2022

Licensing: (*applications on file in the clerk's office*) (*Licensing Committee recommends approval*)
Operator's Licenses for approval to expire in 2023 dated 2/8/2022 and 2/22/2022.
Recommended for denial – Johnson

Motion (Gehring/Ings) to approve operator's license to expire in 2023 dated 2/8/2022 and 2/22/2022 and approve recommendation for denial for Johnson. Motion carried.

Approve the Special Event Permit for Third Base Ventures, LLC dba Wisconsin Timber Rattlers 2022 post game fireworks to held on 6/3, 6/4, 6/24, 6/25, 7/1, 7/2, 7/22, 7/23, 7/29, 7/30, 8/12, 8/13, 8/26, 8/27, 9/9, and 9/10. CONDITIONS: 1) No fireworks may begin after 11:00 PM,: 2) Display to comply with NFPA 1123 standards.

Motion (Gehring/Nocito) to approve the Special Event Permit for Third Base Venture, LLC. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – March 1, 2022
\$143,665.54 (97717-97766); ACH \$10,935,115.77 Payroll \$384,187.26
Accept Monthly Budget Statement – January 2022

Motion (Gehring/Ings) to approve the financial reports. Motion carried.

NEW BUSINESS

Plan Commission recommendations:

Rezoning Z-06-22 requested by Brauer & Brauer Properties, LLC and the Town of Grand Chute, to rezone property located at 1824 S. Casaloma Drive and 4640 W. Prospect Avenue, from RSF Single-Family Residential District to CL Local Commercial District. *Ordinance O-06-2022.*

Motion (Gehring/Nocito) to approve. Motion carried.

Special Exception Permit SE-03-22 requested by Brauer & Brauer Properties, LLC, dba Fast Signs, for the operation of a business providing automobile graphics and wrapping services located at 1824 S. Casaloma Drive with the condition to limiting the hours of operation to 7:00 a.m. – 5:00 p.m.

Motion (Gehring/Ings) to approve. Motion carried.

Rezoning Z-05-22 requested by A&S Commercial Real Estate, LLC, to rezone property on the south side of W. Broadway Drive, from AGD General Agricultural District to CL Local Commercial District. *Ordinance O-07-2022.*

Motion (Gehring/Nocito) to approve.

Supv. Nocito questioned if the property was going to be filled.

Dir. Patza explained that filling would be required along with many other requirements that will be in place from the Outagamie County Drainage Board for connection to the legal drain.

Motion carried.

Special Exception Permit SE-04-22 requested by A&S Electric, LLC, for operation of an electrical contractor business located on the south side of W. Broadway Drive.

Motion (Ings/Nocito) to suspend the rules to allow for discussion. Motion carried.

Dir. Patza suggested the Board hold this approval until a site plan is established.

Motion (Gehring/Nocito) to hold Special Exception Permit SE-04-22 until the Town receives the site plan. Motion carried.

Planned Development District PDD4-PPA-01-22 requested by North End Apartments, LLC, for construction of a mixed-use residential and commercial building and associated site improvements on property located on the west side of N. Galaxy Drive. *Resolution TBR-03-2022.*

Motion (Gehring/Nocito) to approve. Motion carried.

Special Exception Permit SE-02-22 requested by Prevea Health, 3750 N. Investors Court, for the operation of an electronic message center sign and a sign exceeding above the roofline of the building.

Motion (Gehring/Ings) to approve. Motion carried.

Request by Big Dreamers LLC and Ronald G. Wolff, to vacate 66' of unnamed right-of-way extending approximately 547' north of W. Elsner Road, said right-of-way beginning approximately 300' west of N. Richmond Street. *Resolution TBR-05-2022.*

Motion (Ings/Nocito) to approve. Wolff – abstained. Motion carried.

Approval of Terrace Tree Planting Permit

Motion (Ings/Gehring) to approve the Terrance Tree Planting Permit. Motion carried.

RESOLUTION

Approve TBR-04-2022 authorizing Town of Grand Chute application for the TAP 2022-2026 award cycle through the WisDOT.

Motion (Gehring/Ings) to approve. Motion carried.

CLOSED SESSION

Motion to convene in Closed Session via roll call vote pursuant to WI. Stats 19.85(1)(g) - Conferring with legal counsel for the Town, legal counsel rendering oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which the Town is now or is likely to become involved (Town special assessment litigation)

Motion (Nocito/Ings) to convene in closed session via roll call vote: Gehring – aye, Nocito – aye, Ings – aye, Wolff – aye, and Van Eperen – aye. Motion carried.

Roll call taken at 7:54 p.m.

Administrator March, Chairman Van Eperen, Supervisor Gehring, Supervisor Ings, Supervisor Nocito, Supervisor Wolff (virtual), Administrator March, Deputy Clerk Korth, and Attorney Rossmeissl attended the Closed Session.

Motion (Nocito/Gehring) to adjourn Closed Session and reconvene regular meeting. Motion carried.

Closed Session ended at 8:29 p.m.

NEW BUSINESS CONTINUED

There was no action or discussion on closed session.

ADJOURNMENT

Motion (Gehring/Nocito) to adjourn meeting. Motion carried.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 1, 2022

Meeting adjourned at 8:30 p.m.

These minutes were taken at a regular meeting held on March 1, 2022 and entered in this record book, March 2, 2022:

Michelle Korth, Deputy Town Clerk
Town of Grand Chute

Approved: March 15, 2022