

# Grand Chute Police Department

## COMMUNITY SERVICE OFFICER HIRING ANNOUNCEMENT

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The Grand Chute Police Department is currently accepting applications for the position of Community Service Officer. The position of Community Service Officer is a non-sworn part-time (LTE) position with the Town of Grand Chute. A Community Service Officer allows individuals to participate in some of the daily activities that police officers are involved in. The Grand Chute Police Department is committed to educating and developing Community Service Officers to grow into a Law Enforcement position. Ideal Candidates will be in their 1<sup>st</sup> or 2<sup>nd</sup> Semester of Technical College or 1<sup>st</sup> year of a 4-year program.

Community Service Officers are involved in:

- Investigation of Animal Calls
- Traffic Direction
- Investigation of Traffic Accidents
- Investigation of Theft Complaints
- Disabled Vehicles
- Variety of tasks assigned by the Shift Supervisor

Community Service Officers with the Grand Chute Police Department work approximately 16 to 24 hours per week. Community Service Officers are paid \$12.77 per hour.

The Hiring Process for Community Service Officer may include, but are not limited to:

Written Test  
Panel Interview  
Background Investigation  
Supervisory Interview  
Drug Test

The Grand Chute Police Department is committed to a high level of service to the community. Ideal candidates would possess strong problem solving skills and the desire to make positive impact in the community. Candidates should also possess sound judgment and integrity.

Applications are accepted on the DJ-LE-330 form (Wisconsin Law Enforcement Application) and should be mailed or brought to the Grand Chute Police Department in person. Please clearly indicate "CSO Application" on the top of the form.

Questions may be directed to Administrative Executive Phyl Peters  
[phyl.peters@grandchute.net](mailto:phyl.peters@grandchute.net)

Grand Chute is an Equal Opportunity Employer  
EOE